

Title: Mobilization Area Representative

Department: USSB Mobilization

Reports to: Mobilization Area Director

Classification: Part-time or Full-time

SUMMARY: Frontiers is a Christian, faith-based non-profit working with churches to send their workers overseas. A Mobilization Area Representative contributes to the mission of Frontiers by clearly communicating the purpose of Frontiers to individuals, churches and organizations.

ESSENTIAL RESPONSIBILITIES:

- Effectively communicate Frontiers mission and values to individuals, churches, and at events
- Catalyze individuals and churches to play a part in the mission
- Mentor and develop potential candidates toward a Long Term Application and long term field effectiveness
- Perform required administrative tasks of reporting
- Model Muslim ministry in a local context
- Raise 100% support to cover financial budget (i.e. salary, benefits, retirement, ministry related expenses)

DUTIES:

- Generate new contacts and seek out apostolically gifted and called individuals
- Serve local churches with resources, materials and time
- Manage contacts and data in the Customer Relationship Management software
- Quick, responsive communication with contacts and inquirers (generally within 48 hours)
- Mentor and provide appropriate coaching to potential candidates using available programs and training resources

QUALIFICATIONS:

- Personal relationship with Jesus Christ
- High school diploma or GED; or one to three years related experience and/or training; or equivalent combination of education and experience.

Frontiers values the importance of life and work balance, and offers flextime options. This job post is a summary of the position. A full description will be provided during the recruiting process.

To apply, send a cover letter and resume to hr@frontiersusa.org. No phone calls please. Because of the number of emails received, you may not receive an individual response.